

# GOVERNMENT OF THE DISTRICT OF COLUMBIA

Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

## DETERMINATION AND FINDINGS FOR A SOLE SOURCE CONTRACT

**AGENCY:** Child and Family Services Agency (CFSA)

**CONTRACTOR:** Mentor Maryland

**CONTRACT NO.:** DCRL-2015-D-0079

**CAPTION:** Specialized Family Based Foster Care Services

### **FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has an immediate need to provide specialized family-based services to ensure uninterrupted service delivery to the youth currently placed at the facility that cannot be served by traditional group home or independent living programs. The period of performance shall be from July 01, 2015 through June 30, 2016 to ensure that the therapeutic progress for this child being served will not be disrupted.

**3. ESTIMATED REASONABLE PRICE:**

\$43,554.00 (366 days)

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

The continuity of services with this vendor will prevent a lapse of services which would have dire emotional, therapeutic and educational consequences for this youth being served. Second, this provider can ensure the therapeutic progress of the youth in their care, as evidenced by their performance over the last five years. Third, the provider has the necessary tools available to them immediately to meet the clinical needs of this youth being served. Fourth, the provider has licensed, appropriate foster homes available immediately for the District's use. Finally, the provider has experience servicing the target population, which consists of children in the child welfare system.

- (a) Mentor Maryland is the only available source that can meet the minimum need of the District by providing continuing services to the youth currently obtaining services from the Contractor so as to not disrupt their clinical progress.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ray Davidson  
Acting Director

**CERTIFICATION BY CONTRACTING OFFICER**

6. I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer